

# FIGT Video Editor

- **This is a volunteer/remote position.**
- **Be part of a fun and committed team of volunteers who are passionate about the well-being and experiences of cross cultural individuals and their families.**

## **About the Job and FIGT**

As a Video Editor for the Communications team at FIGT, you will be responsible for capturing, editing, and producing videos for internal and external purposes. The Video Editor is responsible for assembling recorded film and video footage for the Communications team, applying editing techniques, and creating finished, broadcast-worthy projects that accurately reflect the vision of our organization.

Families in Global Transition (FIGT) is a welcoming forum for globally mobile individuals, families, and those working with them. We promote cross-sector connections for sharing research and developing best practices that support the growth, success and well-being of people crossing cultures around the world. Thus our videos need to convey a clear message of Diversity, Equity and Inclusion.

## **Responsibilities**

- Managing and overseeing all technical aspects of video editing.
- Adding captions and checking them for grammar, sense and comprehension, ensuring the project follows a logical sequence.
- Uploading video projects to YouTube and liaising with the social media team to share on social media platforms, making sure that content is packaged correctly to be broadcasted on Facebook and Instagram.
- Uploading broadcast-worthy projects to our website if required.

- Regularly working with other creative teammates and consulting with the Director of Communications throughout the project.

## **Requirements**

- Knowledge and working understanding of video editing software.
- Creative thinking for design based on visual, cultural and popular trends.
- Flexibility and clear understanding of our multicultural audience.
- Have the skills to understand the value of working with distinct customs, standards and social mores.
- Think conceptually and strategically while integrating a multicultural lens.

This position reports to the Communications Directors.

**Time requirement:** editing and uploading of 3 to 5 videos per month. Flexibility to work additional projects in the months prior to FIGT annual conference.