

FIGT Video Editor

- **This is a volunteer/remote position.**
- **Be part of a fun and committed team of volunteers who are passionate about the well-being and experiences of globally mobile and cross-cultural individuals and their families.**

About the Job and FIGT

As a Video Editor for the Communications team at FIGT, you will be responsible for editing, captioning and uploading our monthly Focus videos to our YouTube channel and providing our Social Media Lead with the files required for Facebook and other platforms.

Ideally, you would also have some basic video editing skills or be willing to learn! A basic knowledge of Canva to assist with creating graphics for our videos would also be helpful.

There is also the option to take on additional work, editing and creating clips for social media, our website and more. The only limits are your time and creativity!

Families in Global Transition (FIGT) is a welcoming forum for globally mobile individuals, families, and those working with them. We promote cross-sector connections for sharing research and developing best practices that support the growth, success and well-being of people crossing cultures around the world. Thus our videos need to convey a clear message of diversity and inclusion.

Responsibilities

- Managing and overseeing all technical aspects of video editing.
- Adding captions and checking them for grammar, sense and comprehension, #

- Uploading video projects to YouTube and liaising with the social media team to share on social media platforms, making sure that content is packaged correctly to be broadcasted on Facebook and Instagram.
- Regularly working with other creative teammates and consulting with the Directors of Communications throughout the project.

Requirements

- Knowledge and working understanding of video editing software.
- Flexibility and clear understanding of our multicultural audience.
- Have the skills to understand the value of working with distinct customs, standards and social mores.
- Think conceptually and strategically while integrating a multicultural lens.

This position reports to the Communications Directors.

Time requirement: editing and uploading of 3 to 5 videos per month - around 2 hours per month plus attending the monthly virtual Comms team meetings. Flexibility to work additional projects in the months prior to FIGT annual conference would be appreciated.